

COLORADO COUNCIL OF MEDICAL LIBRARIANS

NOTICE OF MEETING

WEDNESDAY, JANUARY 28, 1981

DENVER MEDICAL SOCIETY
1601 E. 19th Avenue
Denver, CO 80218

HOSTESS: Mary De Mund

MEETING

PLACE: Kent Room

ONLINE

USERS: 8:30-9:00 Helen-Ann Brown, chairman

COFFEE: 9:00-9:30 Please introduce guests to Joanne Roith, Membership Chairman. Members are encouraged to use this time for meeting newcomers, informal discussions and exchange of information.

BUSINESS

MEETING: 9:30-10:15

1. Introduction of new members and visitors-Joanne Roith
2. Review and approval of minutes of November meeting
3. Treasurer's report
4. Committee reports

By-laws committee - Jan McGrath
Union List committee - Alice Smith
Continuing Education committee - Margaret Bandy
Ad Hoc Library Survey committee - Sue Coldren

5. Announcements
6. Other business

BREAK: 10:15-10:30

PROGRAM: Stress and the Librarian
Dr. Clyde Stanfield

Dr. Clyde Stanfield is a graduate of the University of Nebraska College of Medicine. He holds degrees in Psychiatry and Neuropsychiatry. In addition to his private practice he is an Assistant Clinical Professor of Psychiatry at the University of Colorado Health Sciences Center. He is a Founding member of the Mount Airy Foundation and now an emeritus Trustee. Dr. Stanfield is Past President of the Denver Medical Society and was scientific editor of the ROCKY MOUNTAIN MEDICAL JOURNAL. He is very active in hospital, civic affairs and has published numerous articles and has spoken at many events such as the Annual Meeting of the Medical Library Association held in Denver, Colorado on June 13, 1968. The name of his paper presented was - "Through the Healthomat".

Other papers: "Executive Stress: Harmful, Harmless or Creative?"
"Mass Media and the Physician...Or How Sick Is Our Image?"
"Changing Face of a Medical Practice"
"Psychosomatic Illness...When the Mind Body Unity Falls Apart"

NOTICE OF MEETING

WEDNESDAY, JANUARY 26, 1961

DENVER MEDICAL SOCIETY

1601 E. 19th Avenue

Denver, CO 80210

MEETING: 7:00 PM

MEETING

Kent Room

7:00 PM

7:00 PM

7:00-7:15 PM: 19th Street Brown, Chairman

7:00 PM

7:15-7:30 PM: Please introduce guests to Joanne Polak, Membership Chairman. Members are encouraged to use this time for meeting newcomers, informal discussions and exchange of information.

The Denver Medical Society Library is on the corner of 19th Avenue and Franklin Street between St. Joseph and Presbyterian Hospitals. The meeting will be held in the Kent Rooms located on the street level of the building. There is a parking lot on 19th Avenue and Franklin Street.

4. Committee reports

By-laws committee - Jan Hovavich
Library committee - Alice Smith
Continuing Education committee - Margaret Brady
Ad Hoc Library Survey committee - Sam Goldstein

5. Announcements

6. Other business

10:15-10:30

PROGRAM: Books and the Librarian

Minutes
of the
Colorado Council of
Medical Librarians
January 28, 1981

The regular bi-monthly meeting of the Colorado Council of Medical Librarians was held at the Denver Medical Society on January 28, 1981.

The meeting was called to order by Marla Graber at 9:30 a.m. Marla thanked everyone for their cooperation and hard work during her year as president and turned the meeting over to Eleanor Krakauer, the new president. Eleanor led a round of applause for all of Marla's hard work during her tenure as president.

Joann Roith introduced the following guest and new members:

- Doris Anderl - Bethesda Hospital
- Kristin Loudon - Denison
- Fran McCreary - Spitz Psychiatric Library
- Donna Coleman - Denison
- Lynn Bragdon - Grand Junction VA
- Rya Ben-Shir

In the minutes of the November 19, 1980 meeting, the number of CE courses to be given in September 1981 was corrected from one to five by Margaret Bandy after which a motion was made and carried for their approval.

Sara Katsh gave the treasurers report. The balance as of November 19, 1980 was \$1,493.98 and was \$1,622.29 as of January 28, 1981. A motion was made, seconded, and carried that this report be accepted. Sara also reported that CCML funds have been transferred to a checking-with-interest account at Columbia Savings and Loan.

By-laws. Amended by-laws were included in mailing for this meeting.

Union List Committee.

Final report was read by Alice Smith, committee chairman and union lists were distributed. Eleanor thanked the committee for their work.

CE Committee

Margaret Bandy announced that the applications for the Basic Skills Workshop will be sent out soon. Jan McGrath announced that there will be a Toxicology Workshop February 20, 1981 at the U.S. Department of Labor Mine Safety and Health Administration. Jan has maps and materials for anyone interested.

Library Survey Committee

Sue Coldren announced there was not as large a response as last year. The CE survey results have been given to Margaret and the salary survey results will go out in March mailing.

Mid-Continental Regional Meeting Committee

Marla Graber asked for brief reports from various committees for the regional meeting.

- Mary Lindberg--Exhibits. Letters have been sent out and the committee is awaiting replies.
- Mary DeMund--Entertainment. They are at the contract signing stage.
- Susan Higginbotham--Hospitality. This committee is looking for sponsors for coffee breaks.
- Sara Katsh and Martha Burroughs--Finance. They would like updated budgets.
- Margaret Bandy--Continuing Education. Five CE courses have been chosen.

Announcements

- Two members for the nominating committee are needed.
- There are sign-up sheets for all committees.
- See Kate Smith if you would like to host a CCML meeting or plan a CCML program.
- In an effort to increase the use of Council Quotes, updates of the union list and the directory should be submitted to B. J. Croll.
- Helen-Ann Brown will act as a liaison between the membership and the executive committee and will use Council Quotes to communicate with members. Helen-Ann asks that anyone with information or problems get in touch with her.
- Ruth Gilbert's library is moving and she would like to fill want lists.
- Nancy Simon has received a letter from Paul Mallette, former CCML member who is now in Saudi Arabia.
- Fred Dudden will hold an R Cons demonstration in the DMS library immediately after the meeting.
- Fran McCreary is giving away Science and New England Journal

of Medicine if anyone needs any let her know.

- Marla Graber announced a meeting to be held February 17, 1981 sponsored by SLA and ARMA on Information Management: The Common Denominator. It will be held at Writer's Manor.
- Rox Dudden announced that ASIS is sponsoring a program on mini-computers in March.

Rox Dudden as chairman of the Program Committee for the 1981 Midcontinental Regional Meeting, announced that in keeping with the theme "Beyond Technology: The Human Factors", the committee has located an excellent keynote speaker in Joel Barker. The conference budget allows for his expenses but not enough to cover his fee of \$750, which is 50% of his standard fee. Roz led a discussion on how this money might be raised. It was suggested by Roz that institutions having foundations connected to them might be approached for a donation (this is strictly optional.) Roz distributed information to aid in these requests to foundations. It was suggested that CCML might wish to contribute. A motion was made that the executive committee have the authority to disburse funds as needed and in keeping with the monetary ability of the organization for the Mid-Continental Regional Conference. The motion was seconded and carried.

The meeting was adjourned at 10:30 a.m.

Wendy Penrose spoke on the state of Colorado Union Catalog.

Dr. Clyde Stanfield presented a program on "Stress and the Librarian".

Respectfully submitted,

Alice B. Smith

Alice B. Smith, Secretary

TO: CCML Members (Each institution)
FROM: Rosalind Dudden, Program Committee Chairperson, MCMLA
DATE: January 28, 1981
RE: Possible financial support of the MCMLA program by local Foundations

Many hospitals and corporations have foundations connected to them. The purpose of corporate foundations is to give money to charitable causes. The purpose of the hospital foundations is to accept donations to the hospital. The hospital foundations have developed over the past few years for the purpose of efficient handling of donated funds. Almost all of the funds are, of course, given to the hospital, but some also give to other health related concerns. They are usually administered by the Development or Community Relations Departments. All of the above information will vary greatly from institution to institution.

The program committee has located an exceptional speaker which we wish to bring to the MCMLA meeting. Unfortunately, such talent doesn't come cheap. Mr. Joel Barker's fee is \$750. The program can afford to pay his expenses but not that large a fee. Some of us came up with the idea to ask local and hospital foundations for support money. These requests would be made by the librarian at each institution. THIS IS AN OPTIONAL PROGRAM. If you don't feel comfortable participating in these requests, please don't feel obligated to do so. If you feel you can participate, we have attached some information to help you. How you present the material will depend on your local situation. We have set a deadline of February 20th, so we would appreciate some haste in presenting the material to the people at your institution.

Possible procedure to follow:

1. Find out who is in charge of the foundation
2. Retype and/or rewrite (or don't use) the prototype introductory memo outlined below, on your own stationary
3. Attach to the memo the enclosed information sheet, the photocopy of Joel Barker's Brochure, and a CCML brochure.
4. If successful, notify Roz Dudden immediately. If not successful by February 20, continue anyway.
5. Have the check made out to the Colorado Council of Medical Librarians, and send to Martha Burroughs.

Prototype Memo:

TO: _____, Director of Development and the Board of the _____ Foundation
FROM: _____, Librarian
DATE: _____
RE: A request for support funds.

I would like to inquire if the _____ Foundation would support the program outlined in the attachments enclosed here. Bringing this program to Denver would certainly help guide the _____ library staff in their determinations of what the future of their department might be. The Colorado Council of Medical Librarians, the sponsor of the program, has been an invaluable organization in guiding our small library on the proper course to excellent library service. Without the support of such a professional organization, the library staff would not be so much in touch with current trends in medical librarianship. I would like to see our library, through the donation of the _____ Foundation, give funds to CCML as a tribute to the hard work of its members over the thirty years of its existence.



Colorado Council of Medical Librarians

January 28, 1981

The Colorado Council of Medical Librarians (CCML) is seeking support funds for the conference they are sponsoring on September 18, 1981, the Annual Meeting of the Mid-Continental Chapter of the Medical Library Association (MCMLA). The theme is "Beyond Technology: the Human Factors". The speakers will be discussing the impact technology is having and will have on the functions of the medical librarian in a hospital, corporate, or academic setting. A keynote speaker and a panel are planned for the morning with workshops in the afternoon.

The MCMLA last met in Denver in 1973. Their past annual meetings have been funded from exhibits and registration fees. This year CCML is seeking support funds to bring to this group a speaker whom we consider to be exceptional. Mr. Joel Barker has spoken to several non-medical library groups in the region and is always described as an inspirational speaker with ~~many~~ ^{many} of useful tools to help managers deal with the future. He is president of Infinity Limited, Inc., of St. Paul, Minnesota. A photocopy of his brochure is attached. We feel that if it is possible to bring him to speak to our Colorado and Regional Groups of medical librarians, it would make this conference very special and go a long way to meeting CCML's goals of individual development and good relationships with other library groups. A CCML brochure is attached, giving information about the group.

The Conference budget has enough money to pay for our keynote speaker's expenses but not enough for the fee of such an exceptional speaker as Mr. Barker. This fee is \$750, which is 50% of his standard fee to for-profit companies. Our plan to raise this \$750 is to request support funds in small amounts from several local foundations, connected in some way with our membership. We are asking you and the other foundations to donate \$100 or more to support our conference. This gift would of course be acknowledged on our printed program.

Having a speaker of Mr. Barker's caliber speak to the Colorado medical library community and our regional colleagues would surely help us make important decisions about our library's future directions. The information explosion and the computer age are difficult subjects that librarians have to deal with on a daily basis. Having the tools Mr. Barker teaches such as the Futures Wheel and the Cross Impact Matrix, will be a great benefit to the continued development of health sciences libraries in Colorado.

Our program committee needs to know soon if this money is available so that they can confirm with Mr. Barker. He now has us "pencilled in" on his schedule. If we could have a firm commitment to the project by February 20, 1981, we would appreciate it. We, of course, will understand if your organization can not support this effort. Thank you for considering our request.



Colorado Council of Medical Librarians

TREASURER'S REPORT

January 28, 1981

NEW BANK ACCOUNT: CCML funds have been transferred to a checking-with-interest account at Columbia Savings and Loan.

FORMS: Any committee member or officer needing to disburse CCML funds should submit either 1) a petty cash voucher for reimbursement of payment already made or 2) a check request for payment in advance. Forms are available from the Treasurer.

1980 UNION LIST FINAL ACCOUNTING: see attached

STATUS OF THE CCML TREASURY

Beginning Balance:	\$1493.98	\$1407.79
<u>INCOME</u>	<u>11/19/80-12/31/80</u>	<u>1/1/81-1/28/81</u>
Dues		215.00
Union List (Participants)	115.80	
Union List (Non-Participants)	80.00	40.00
Interest	19.04	2.30
Royalties	5.22	
Other	<u>125.00</u>	
Totals	\$345.06	\$257.30
Total Income since last report:	\$602.36	
<u>EXPENDITURES</u>		
Union List	300.00	
Supplies	6.25	6.25
Postage		36.55
Other	<u>125.00</u>	
Totals	\$431.25	\$42.80
Total Expenditures since last report:	\$474.05	

Balance as of January 28, 1981: \$1622.29

Respectfully submitted,

Sara Katsh

Sara Katsh, Treasurer

FINAL ACCOUNTING, 1980 UNION LIST

Expenditures

Computer services	1338.20
Printing and typesetting	674.28
Refunds to participants	19.76
Postage recorded	<u>17.31</u>
Total	2049.55

Income

Prepayments by participants	675.00
Balances paid by participants	840.54
Outside lists sold @ \$30	420.00
Outside lists sold @ \$40	40.00
1979 funds allocated	<u>676.27</u>
Total	2651.81

Funds available for 1981 list	602.26
-------------------------------	--------

COLORADO COUNCIL OF MEDICAL LIBRARIANS

UNION LIST COMMITTEE REPORT

Jan. 28, 1981

The 1981 Union List of Serials contains 2170 titles with 7402 holdings statements. There were 2002 changes or additions to the list. There are 34 codes for the participants. Two new participants were added: MGMA, returning after a year's absence, and PEH, a new member from Parkview Episcopal Hospital in Pueblo. Due to its closure, HEW8 was dropped.

The price for the union list is as follows:

\$40 for CCML members - non-participants - and non-CCML Members
\$35 for participants plus 19¢ per holdings change
\$10 for a second copy included with any order

The accounts of the Union List Project are as follows. These figures continue those sent out in a special report with the January 24, 1979 minutes of the January 24, 1979 CCML meeting.

1979: Remaining funds from 1978:	\$ 585.76
Total Revenue from Participants:	1830.49
Total Revenue from Sales (21):	521.00
Total Revenue:	2937.25
Total Expenses:	2260.98
Remaining Funds:	\$ 676.27
1980: Remaining funds from 1979:	\$ 676.27
Total Revenue from Participants:	1515.54
Total Revenue from Sales (20)	460.00
Total Revenue:	2651.81
Total Expenses:	2049.55
Remaining Funds:	602.26
1981: Total expected Revenue from Participants:	\$1694.64
Remaining Funds Available from 1980:	602.26
Funds available for use:	\$2296.90
Encumbered funds: Computer Services:	\$1398.82
(estimated) Covers and Typesetting:	70.00
Printing:	525.00
Postage and Envelops	35.00
	\$2028.82
Expected remainder for 1981:	\$268.08
Potential Sales Revenue: 20 @ \$40	800.00
Potential Remainder at the end of 1981:	\$1068.08

Respectfully Submitted,

Rosalind F. Dudden

Rosalind F. Dudden

Union List Committee Reporter



Council Quotes

Bulletin of the Colorado Council of Medical Librarians

Vol. 4 No. 1

January 1981

On-Line Training Bargain!: On Friday, Feb. 20, Carolyn Ann Reed of MCRMLG will teach a class for experienced searchers covering Toxline, Chemline, TDB, RTECS, and Chemical records in MESH vocabulary. There will be lecture and on-line exercises, with 5 or 6 terminals available. Jim Greenhalgh will host the all day class at the MSHA Building, 73 Simms, Lakewood, CO. Registration is only \$10, and the forms will be mailed from Omaha the week of Jan. 5. Call MCRMLG at 402-559-4326 if you do not receive a registration form. Agenda/hotel information, etc., will be mailed to registrants after the registration fee is received.

Resume file: The NJH/NAC Medical Library will be the CCML depository for resumes of potential employees. If you don't have space to store the resumes that cross your

desk, deposit them. After you fill a position, send the other applicants' resumes to the depository. Let's build a file from which we can select employees.

Fellow CCML Members: you have a spokesman on the Executive Committee. Let your suggestions, criticisms, and/or opinions be heard and then relayed to our officers. Let me hear from you! Call Helen-Ann Brown (NJH/NAC) at 388-4461 x473.

Send or phone in name changes, job changes, birth or marriage announcements to Council Quotes. Send in additions or deletions to the Union List of Serials to Council Quotes. All items of interest to CCML members will be included. Council Quotes will be edited by B. J. Croall, Center for Toxicology, 399-2700, during 1981. Deadline for March issue is Feb. 27.

A Requested Recipe: Nacho Appetizer

12 servings

- Large bag of tortilla chips
- 1 pound lean ground beef
- 1 large onion, chopped
- 2 16-ounce cans refried beans
- 1 4-ounce can chopped, mild green chiles
- 3 cups grated Monterey Jack cheese (12 ounces)
- 3/4 cup bottled taco sauce
- 1/4 cup chopped green onion
- 1 avocado, peeled, seeded and mashed
- 1 cup sour cream (8 ounces)

(Adapted from:
Colorado Cache Cookbook)

Saute ground beef and onion until meat is lightly browned. Drain off grease and add salt to taste.

Use a large oven-proof baking dish or platter, about 10x15 inches or equivalent area. Spread refried beans on baking dish and top evenly with meat mixture. Cover with chiles, sprinkle with grated cheese. Drizzle taco sauce over cheese. This may be covered and refrigerated at this point for later use. Bake uncovered at 400 degrees for 20 to 25 minutes or until hot. Remove from oven and sprinkle with green onions. Put a mound of mashed avocado in the center. Put dollops of sour cream over all. Tuck tortilla chips all around edges of platter and serve.

This may be served as an appetizer when baked in a large ovenproof platter. Keep it warm over a warming tray while serving. It may also be served as a casual main dish for four to six people.