

**Colorado Council of Medical Librarians
Executive Committee Annual Luncheon**

Meeting Minutes

March 8, 2006

Pasquini's Restaurant

FINAL

The 2005-2006 Executive Committee as well as the incoming Executive Committee for 2006-2007 met at Pasquini's Restaurant for its Annual Luncheon. Attending were Dana Abbey, Margaret Bandy, Joyce Condon, Elaine Connell, Amanda Enyeart, Lynne Fox, Gene Gardner, Ellen Graves, Lilian Hoffecker, Jim Honour, Daphne Hyatt, Sara Katsh, Sharon Martin, Shandra Protzko, Lisa Traditi, Beth Tweed, and Linda Van Wert, Deb Weaver.

- I. Call to Order. Meeting called to order by President, Joyce Condon at 11:55 am. Joyce thanked all of the CCML officers, committee chairs and committee members for their excellent work and support.
- II. Approval of Minutes from January 12, 2006, Executive Committee
 - A. Motion to approve minutes by Margaret Bandy and seconded by Lisa Traditi. Minutes approved by voice vote.
- III. Treasurer's Report – Sharon Martin
 - A. Balance: \$10,380.09
- IV. President-Elect's Report – Amanda Enyeart.
 - A. Next Executive Committee meeting will take place on May 11th at The Children's Hospital.
 - B. April Annual Meeting
 - a. Call for assistance for the April Annual Meeting was answered by Sara Katsh, Gene Gardner, Barbara Verble, Bettye Snipe and Lynda Lillwitz.
 - b. Meeting will take place at Aurora Public Library, Central Branch.
 - C. Incoming chairs of committees – please send in your list of members. If there are problems filling the committee, notify Amanda Enyeart.
- V. Reports of Committees
 - A. Advocacy Committee – no report
 - B. Bylaws Committee – Lynne Fox
 - a. Don't foresee any problems getting the amendments to the bylaws approved at the April Annual Meeting.
 - b. Major changes include:
 1. Adding the Marla Graber Award Committee
 2. Removing Journal Locator Committee
 3. Reduction in minimum number of members in several committees

4. Approval by vote of the membership of chairs of Ad Hoc Committees with larger fiscal responsibilities than standing committees (e.g., Ad Hoc committee for 2009 MCMLA)
5. The executive committee will consist of nine (9) members.
6. The Internet Committee will include a Journal Locator Coordinator, appointed by the President, who will serve as an ex-officio member.
7. The Membership Committee will include a Membership Database Coordinator, appointed by the President, who will serve as an ex-officio member.

C. Education Committee – Lisa Traditi

- a. DOCLINE and QuickDOC
 1. Successful classes
 2. CCML paid Jay Daly for QuickDOC, while RML will pay Barb Jones for DOCLINE
 3. The Education program for the February meeting was a presentation on the Cochrane Systematic Review process given by Jenny Garcia. Very informative and interesting.
- b. Deb Weaver will be the new Education chair.

D. Internet Committee – Deb Weaver

- a. New committee chairs should note that duties for each position are now available on the CCML website.
- b. Also available is the results of the ILL survey.
- c. Shandra Protzko will be the new Internet chair.

E. Journal Locator – Gene Gardner

- a. Last updated in July 2005
- b. Committee will disband and Jeff Kuntzman (the Journal Locator Coordinator) will serve as an ex-officio member of the Internet Committee

F. Marla Graber Award – Gene Gardner

- a. Nominations received: Sara Katsh and Lisa Traditi.
- b. Candidates were voted on today (see Addendum).

G. Membership – Beth Tweed

- a. Renewals are coming in. Deadline is March 30th.
- b. Currently we have 113 members.
- c. Beth Tweed will take on the role of Database Coordinator.
- d. Daphne Hyatt will become the new chair of Membership.
- e. Two mailings to library schools – Emporia State University and the University of Denver – sent regarding CCML's volunteer networking. Deb Weaver at Children's has gotten inquiries, Denison Library staff have also gotten inquiries.

H. Nominating Committee – no report

VI. Library Cooperation Task Force – Sara Katsh

- A. The task force worked with the Education Committee to bring DOCLINE and QuickDOC classes to Denver. Both classes were well-attended
- B. ILL Tips.
 - a. Tips will be worked into a “Recommended Practices” document. Tips available via website, discussion list and in Council Quotes.
 - b. A Paralibrarians meeting will be devoted to ILL issues.
 - c. Routing tables - waiting for new DOCLINE version to be in place. Planning a roundtable discussion on routing tables in conjunction with a future CCML meeting.

VII. CAL Marketing Committee Liaison Report – Ellen Graves

- A. See report from February 15th General Membership meeting minutes.
- B. Next meeting – March 9th.

VIII. SC3 Liaison Report, the Steering Committee for Colleague Connection – Joyce Condon

- A. Colleague Connection will take place on April 17th at the University of Denver.
- B. Lynne Fox has done the PR for Colleague Connection on the CCML website <http://www.ccmlnet.org/colleagueconnection06.html>.
- C. Claire Germain, AALL President will be the speaker.
 - a. Ms. Germain obtained her degree in Library and Information science from the University of Denver in 1977. She will discuss the path she took from being a student at DU to the President of AALL. She will reflect on how her career path prepared her for librarianship and share her wisdom on how current librarians and library students can prepare themselves for a future in the profession.
- D. Cost is \$30 for members of all four organizations.
- E. AALL will pay for Claire Germain’s airfare. COALL will pay for the cost of the hotel.
- F. Next meeting of SC3 will be by teleconference on Thursday March 16th at 10:00 AM. Judy Barnett (CAL) will initiate the conference and Ty Webb (RMSLA) will record.
- G. Discussion about the CCML liaison to Colleague Connection
 - a. Should the President devote herself to this activity in addition to the liaison?
 - b. Should discuss this at the next Executive Committee meeting.

IX. PAC – Joyce Condon for Paul Blomquist

- A. Joyce spoke to Paul Blomquist who saw very little activity in 2005. Paul recommends that we eliminate this liaison.

X. Consumer Health SIG – Dana Abbey

- A. Speaker in June meeting will be Dr. James Hill.

- B. NLM starting a pilot project, MedlinePlus magazine. It will be initially distributed to physicians. Eventually it will be distributed to public libraries.

XI. Paralibrarians SIG – Jim Honour

- A. Very good attendance at last meeting
- B. Met 4 times in the Denver area in the past year.
- C. Next meeting will be at Platt College on April 11th. It will feature a tour of the nursing lab.

XII. Unfinished Business - none

XIII. New Business - none

XIV. Announcements

- A. Please send ideas for programs for the 2006-2007 year.
- B. MCMLA 2009 – Denver
 - a. MCMLA 2009: The MCMLA Executive Committee approved the CCML offer to host the 2009 Annual Meeting in Colorado and the nomination of Lynne Fox to serve as Committee Chair.
 - b. Daphne Hyatt will be treasurer.
 - c. First priority: form Site-Selection Committee.
- C. EPA Libraries - The letter to Mike Gaydosh, the Deputy Assistant Regional Administrator at the Region 8 EPA office, has been mailed. Copies were sent to Maureen Kiely and Mary Beth Homiak. A copy of the letter will be printed in *Council Quotes*.

XV. Meeting adjourned at 12:30 PM.

XVI. Addenda

- A. Following adjournment CCML officers and the chair of the Marla Graber Award committee will vote on the 2006 candidates for the Marla Graber Excellence Award.
- B. The vote was unanimous for approval of both candidates to receive the Marla Graber Excellence Award. Joyce notified both recipients of their award. Gene Gardner announced the results on the CCML listserv. Joyce will present the awards during the Annual Meeting on April 19, 2006.

Respectfully submitted,

Lilian Hoffecker, CCML Secretary
March 8, 2006